

**YEAR 11 INTERNAL EXAMINATION TIMETABLE JANUARY 2019**

<b>DATE</b>	<b>MORNING SESSION</b> Arrive at 8.45am	<b>AFTERNOON SESSION</b> See specific arrival times
<b>Thursday 3<sup>rd</sup> January</b> <i>Registration in exams</i>  <b>ALL EXAMS ARE IN THE HALL UNLESS OTHERWISE STATED</b>	<u>9.00-10.10</u> Biology Double (1h10m) <u>9.00-10.45</u> Biology Triple (1h45m) <u>11.20-12.40</u> History - Germany (1h20m)	<b>Arrive at 1.30pm</b>  <u>1.45-3.30</u> English Language (1h45)
<b>Friday 4<sup>th</sup> January</b> <i>Girls not taking an exam in the morning must register between 12 and 12.30 in the designated room. Girls taking a morning exam will be registered in the exam.</i>	<u>9.00-10.15</u> Spanish Writing (1h15) <u>10.45-12.15</u> Economics paper 1 (1h30)	<b>Arrive at 1.00pm</b>  <u>1.15-2.45</u> Maths paper 1 (1h30)
<b>Monday 7<sup>th</sup> January</b>  <i>Girls not taking an exam in the morning must register between 12 and 12.30 in the designated room. Girls taking a morning exam will be registered in the exam.</i>	<u>9.00-10.30</u> Computer Science paper 1 (1h30) <u>9.00-10.45</u> Drama (1h45m) <u>11.30-12.45</u> French Writing (1h15) <u>11.30-12.45</u> Music in <b>M1</b> (1h15)	<b>Arrive at 1.30pm</b>  <u>1.45-3.15</u> Religious Studies (1h30)
<b>Tuesday 8<sup>th</sup> January</b> <i>Registration in exams</i>	<u>9.00-10.00</u> Physics Triple paper 1(1h) <u>9.00-10.00</u> Physics Double (1h) <u>10.30-11.15</u> German Listening (45m) <u>11.25-12.25</u> German Reading (1h)	<b>Arrive at 1.15pm</b>  <u>1.30-3.45</u> English Literature (2h15)
<b>Wednesday 9<sup>th</sup> January</b> <i>Subject teachers <u>must</u> take paper registers and make sure a copy is given to reception promptly. Girls not doing Art can revise at school but must sign in and out at reception.</i>	Art - A12, 13 & 14 Study leave if not taking Art	Art - A12, 13 & 14 Study leave if not taking Art
<b>Thursday 10<sup>th</sup> January</b> <i>Subject teachers <u>must</u> take paper registers and make sure a copy is given to reception promptly. Girls not doing Art can revise at school but must sign in and out at reception.</i>	Art - A12, 13 & 14 Study leave if not taking Art	Art - A12, 13 & 14 Study leave if not taking Art
<b>Friday 11<sup>th</sup> January</b> <i>Registration in exams</i>	<u>9.00-10.00</u> Chemistry Double (1h) <u>9.00-10.45</u> Chemistry Triple paper 1 (1h45m) <u>11.15-12.30</u> German Writing (1h15)	<b>Arrive at 1.00pm</b>  <u>1.15-2.45</u> Maths P2 (1h30)
<b>Monday 14<sup>th</sup> January</b>  <i>Girls not taking an exam in the morning must register between 12 and 12.30 in the designated room. Girls taking a morning exam will be registered in the exam.</i>	<u>9.00-9.45</u> Physics Triple paper 2 (45m) <u>10.15-11.15</u> Computer Science paper 2 (1h) <u>10.15-11.45</u> Graphics (1h30m)	<b>Arrive at 1.15pm</b>  <u>1.30-2.15</u> Spanish Listening (45m) <u>2.25-3.25</u> Spanish Reading (1h)
<b>Tuesday 15<sup>th</sup> January</b>  <i>Girls not taking an exam in the morning must register between 12 and 12.30 in the designated room. Girls taking a morning exam will be registered in the exam.</i>	<u>9.00-9.50</u> History – Elizabethan England (50m) <u>10.20-11.05</u> French Listening (45m) <u>11.15-12.15</u> French Reading (1h)	<b>Arrive at 1.15pm</b>  <u>1.30-3.10</u> Geography (1h40)
<b>Wednesday 16<sup>th</sup> January</b>  <i>Girls not taking an exam in the morning must register between 12 and 12.30 in the designated room. Girls taking a morning exam will be registered in the exam.</i>	<u>9.00-10.30</u> Further Maths (1h30) <u>11.00-12.30</u> Economics paper 2 (1h30) <i>TBC</i>	<b>Arrive at 1.15/1.30 (TBC)</b>  <u>1.30/1.45-3.00/3.15</u> Chemistry Triple paper 2 (1h)

## YEAR 11 INTERNAL EXAMINATION TIMETABLE JANUARY 2019

### PROCEDURES DURING EXAMINATIONS

#### TIMES AND LOCATION

- For other **morning** examinations please be ready to register in the examination room at 8.45am so that exams can start promptly at 9.00am. **This is really important** so as to avoid any delays to subsequent exams/lunchtime.
- If there is a second exam in any session it will follow on after a short break unless otherwise stated.
- Afternoon exams begin at 1.00pm **unless otherwise stated. Please ensure that you check each day carefully as start times do vary.**
- The starting times of Art examinations will be arranged by your teachers.
- All mock exams will be held in the Hall **unless otherwise stated.**

#### REGISTRATION- VERY IMPORTANT

From Thursday 3<sup>rd</sup> January to Wednesday 16<sup>th</sup> January 2019

- **If you are attending a morning exam you will register in the exam.**
- **If you do not have a morning exam you MUST register between 12 and 12.30pm in the designated room. If you do not register, your parents will be contacted and you will be counted as absent for that morning.**

#### LUNCH

- There may not be time to go to the cafeteria so it would be advisable to bring a packed lunch during exams. Most of you will have time at the end of the morning exams to eat your lunch, however if you have a late morning exam you may have to eat it as and when you have a chance.

#### REVISION

- If you wish to revise in school, a list of study rooms will be posted with the usual cover notices. There is a complete list of free rooms outside the Deputy Headteacher's office and in the library.

#### RULES AND REGULATIONS

- Year 11 pupils are expected to wear school uniform for all their exams throughout the year.
- Writing equipment should be in a clear pencil case or bag. Water is allowed but any label on a bottle should be removed before entering the exam room. Coloured plastic water bottles are not permitted.
- Please write only in **BLACK INK.**
- No school bags or phones will be allowed in the exam. **Please ensure that you leave all bags safely locked away in your locker.** You are advised not to bring valuables into school during exams.
- As a mock exam for your GCSE's, all your exams will be conducted according to the regulations of the real exams. A copy of the JCQ regulations for sitting exams can be found in your Candidate Handbook and can be seen on the exam noticeboard outside the Hall during exams. Please read them and make sure you understand them.

#### ABSENCE DUE TO ILLNESS

- If you are absent for any reason a parent or guardian should ring to let us know. As soon as you return, please see Ms Hogben so it can be arranged for you to sit any missed exams.
- **Missed exams can be made up during any exam session in which you are free and where there is space in the hall for you to do so. Please come and see me in advance of the session that you intend to sit the delayed paper in so that I can ensure that there is a desk and the relevant paper available for you ahead of the session starting.**

Please come to see me in the Admin Support/Exam Office opposite G2 if you have any queries about these exams.

Good luck!

Mrs Barker  
Examinations Officer